Income Measurement Guidance tool

Pre-read document

IDH Living Income Roadmap

June 2024

# Enabling all Functionalities on the Income Measurement Guidance tool (IMG)

## **NOTE:** The IMG tool is an Macros-enable excel document (.xlsm) and some of its functionalities might be blocked due to the settings on your computer settings.

### You can enable Macros and other functionalities on the downloaded tool through the following simple steps:

1. Download the IMG tool from the [IDH Roadmap for Living Income page.](https://www.idhsustainabletrade.com/publication/income-measurement-guidance/)
2. Go to the File location on your computer and Right click on the File. From the list of options in the dropdown, click on “Properties”.

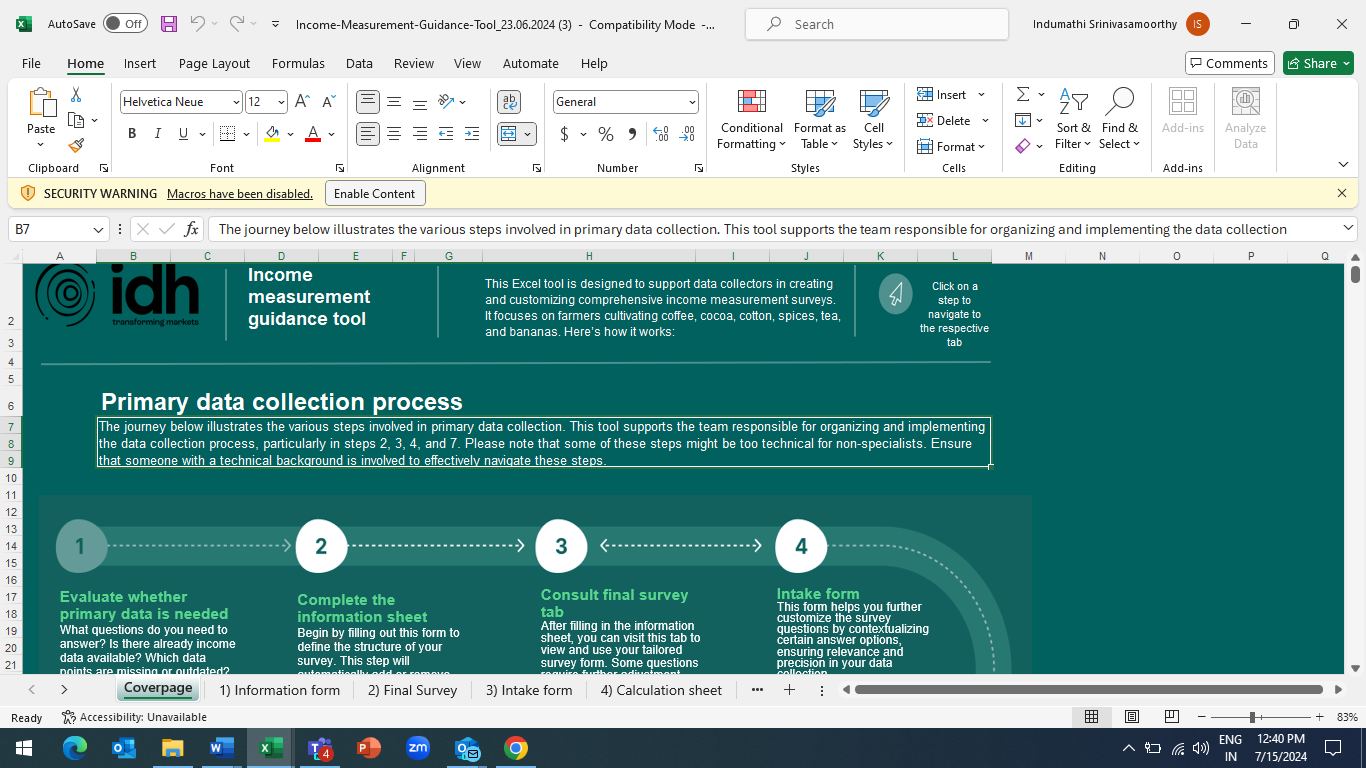
A screenshot of a computer

Description automatically generated

1. In the Properties window, go to the General tab. Click the “Unblock” check box next to the description that says “This file came from another computer and might be blocked to help protect the computer” . Then click OK.

A screenshot of a computer

Description automatically generated

1. Now open the Tool file and click on “Enable Editing” above the Formula bar, to inputting data on the file.
2. Click on “Enable Content” above the Formula bar to enable all functionalities of the IMG tool and hassle-free experience.
3. For any queries or concerns, reach out to your IDH point of contact or email us at [livingincome@idhtrade.org](mailto:livingincome@idhtrade.org?subject=Regarding%20the%20IMG%20tool)